

7/22/08

The Regular meeting of the Meadow Brook Governing Board/Antrim Co. Human Services Board was held on Tuesday, July 22, 2008 at Meadow Brook Medical Care Facility. Patty Lowery-Vice Chair called the meeting to order at 10:00 a.m. Those present were Bill Holland, Board Member Dave Howelman - Liaison from the Antrim County Board of Commissioners, Marna Robertson, Meadow Brook Administrator, David Schulz, Meadow Brook Director of Administrative Services, Bonnie Richards - Corporate Compliance Officer, Ken Thompson-Systems Dir, and Fred Harris, Director Antrim and Kalkaska Offices of the Michigan DHS and non voting Secretary to the Board.

Motion to approve minutes of the 6/24/08 Meeting, Bill Holland, seconded Patty Lowery, all yeas, motion carried.

Marna Robertson reviewed with the Board her 7/10/08 report including updates on:

1. IKON proposal on hold as cost effective alternatives for clinical software are explored.
2. MCF Council District meeting 7/11/08.
3. The State survey is underway..
4. Capital Appropriations Budget ready for review.
5. Jamboree was a success-7/17/08.
6. Select therapy will be terminating -alternatives are being researched.
7. In-Service training regarding state reported incidents Gaylord 7/14/08.
8. The development of a budget strategy for the M.B. Building rehabilitation.

Bonnie Richards reviewed with the Board her 7/11/08 Corporate Compliance report with updates on: Systems search for clinical records systems. Currently looking at demo's-goal to develop a recommendation for Board in August. IKON therefore on hold until other options are defined.

Chair-Mike Paradis joined the meeting via conference phone.

David Schulz reviewed with the Board the May '08 Financial Report with updates on:

1. Census 98.9% for the month and YTD 97.5% YTD as Budgeted 96% .
2. It was noted that there has been a temporary (three month interim) Medicaid rate decrease
3. Net Loss/Gain for the month is -\$56,673 and YTD is+\$217,369.
4. Cost Per Patient Day is \$258.53 vs. in '07... \$ 252.21.
5. Accounts Receivables Balance is \$840,205 at 34 days while past month \$861,374 at 35 days.
6. Private Pay Past Due Accounts total \$86,403.92 while past month \$103,961
7. Restricted Funds Balances \$881,634.58 while past month \$887,187.96
8. Depreciation Funds Balances : \$ 556,433.17 while past month \$ 648,313.52
9. General Cash / Contingency Fund Balances - \$2,763,783.36 while past month \$2,756,512.03.
10. Meadow View Apartment Financial Report- actual YTD net cost \$23,304.01
11. MVA will be fully rented up by the end of the month.
12. David updated the Board as to upcoming contract negotiations-it was confirmed that Mike Paradis will represent the Board in that process.

Marna Robertson and David Schulz reviewed with the Board the status of the Capital Budget Requests for 2008 including changes recommended mid year and continued on to a discussion of the proposed Capital Budget Request for 2009. Including a modification (much less expensive) in the planned "front door" modifications. There was summary and review of the 2009 Capital Budget item-"Wireless Emergency Call System".

Motion by Bill Holland to approve the adjustments to the 2008 Capital Budget, Seconded, Mike Paradis ,all yeas motion carried.

Motion by Mike Paradis approve the 2009 Capital Budget, Seconded, Bill Holland ,all yeas motion carried.

Motion to pay Meadow Brook bills by Mike Paradis, seconded by Patty Lowery. All yeas, motion carried.

Fred Harris updated the Board on his major areas of focus in the month including issues associated with the tentative settlement between "Children's Rights' and the State especially at relates to the virtual elimination of the use of unlicensed Kin as an option to licensed Foster Homes. He also reviewed with the Board the issue of work scheduling at DHS offices raised recently by the Governors inquiries about 10 hr. days etc.

Marna Robertson and David Schulz reviewed with the Board the 7/11/08 Maintenance report with updates on : 1. Processing final payment to Rhoades Engineering, 2. Options for air conditioning for Meadow View Apartments lobby and upper hallway.

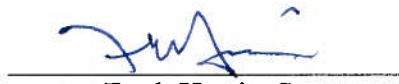
Dave Howelman updated the Board on issues pertaining to the Commission On Aging/Senior Day Care and related facilities issues.

Motion to adjourn, Bill Holland, seconded by Patty Lowery. All yeas, motion carried.



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Patty Lowery- Acting Chair



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Fred Harris, Secretary