

# Meadow Brook Messenger

2.19.10

## TIME VARIANCE FORMS:

Many of you are forgetting to put the date on the pink variance forms.

Dates, times, and reasons must be on all variance forms.

Thank you for your cooperation.



**Congratulations!**

**Sandy Countryman,  
Activities**

**February 2010  
Employee of the Month!**

## Meetings & Events:

<b>2.22.10 Monday</b>	Department Head - Conference Room	9:15 a.m.
	Nurses Meeting - Sheneman Room	2:00 p.m.
<b>2.23.10 Tuesday</b>	Antrim County Human Services Board Sheneman Room	10:00 a.m.
	Daily Pleasures Action Team - Classroom	10:00 a.m.
<b>2.24.10 Wednesday</b>	Dining Action Team - Lilac Room	1:00 p.m.
<b>3.01.10 Monday</b>	Department Head - Conference Room	9:15 a.m.
<b>3.02.10 Tuesday</b>	Charitable Giving Action Team - Conference Room	1:00 p.m.
	E.H.R. Workgroup Meeting - Conference Room	1:00 p.m.
<b>3.08.10 Monday</b>	High Involvement Action Team - Conference Room	9:15 a.m.



# Culture Change News:

## Attention All Staff:

The Kiosks are up in the Service Hall entrance, Employee Breakroom and Ambulance entrance. The internal Meadow Brook Website is very easy to navigate and contains a lot of pertinent information. The screens are “touch screen” and you use your finger just like a “mouse pointer”. You will find the meeting calendar, important policy change information, mandatory inservice information, Meadow Brook Messenger, important and useful links and much more.

If you need help with navigating ask your Department Head or see Rhonda Groeneveld, Administrative Assistant.

The screenshot displays the Meadow Brook website interface. At the top left is the Meadow Brook logo, which includes a stylized tree and the text "Meadow Brook ANTRIM COUNTY MEDICAL CARE FACILITY". Below the logo is a navigation bar with links for "Home", "Education", "Policies", and "Observations". The main content area is divided into several sections:

- Announcements:** A list of recent updates, each with a title, author, and date. The items include:
  - "24-Hour Dining Feeds Culture Change" by Rhonda Groeneveld, dated 2/11/2010 9:50 AM.
  - "Cost Effective in the 21st Century" by Rhonda Groeneveld, dated 2/11/2010 9:46 AM.
  - "FYI ~ Federal Budget 2011" by Rhonda Groeneveld, dated 2/11/2010 9:45 AM.
  - "Meadow Brook Messenger 2.05.10" by Rhonda Groeneveld, dated 2/5/2010 2:18 PM.
  - "Meadow Brook Messenger 1.29.10" by Rhonda Groeneveld, dated 1/29/2010 10:05 AM.
- Web Links:** A list of external resources including "Optimus EHR", "Optimus Training Site", "OmniView", "Outlook Web Access", "Creatinine Clearance Calculator", "Wave Ware", "WOON Webcasts", and "Actionpect.com".
- Calendar:** A section showing a date "2/12/2010 12:00 AM" and the name "Amanda Burl".

The browser window shows the URL "http://mmcfsvr07/default.aspx" and the user is logged in as "Rhonda Groeneveld". The Windows taskbar at the bottom indicates the system time is 10:26 AM on 2-05-10.

# Attention All Staff

The Daily Pleasures Action Team is trying to improve the daily life of our residents by creating meaningful conversation and relationship between staff and residents. We would like to ask for staff volunteers to fill out a questionnaire detailing hobbies and interests. Our goal is to match the information collected from staff with the information collected from residents and provide staff with a list of residents that they may have some common interest with.

While the long term goal is to schedule time with residents to partake in, hobbies, crafts, cards ect., with a staff member who enjoys the same activity, we also feel that a few minutes of conversation with someone who shares the same interests can be equally beneficial to our residents quality of life and would encourage those who fill out the questionnaire and receive resident matches to make a conscious effort to talk to the residents during your regular duties.

Questionnaires will be available in the employee break room on Monday, February 22, 2010 if you would like to participate. Please forward completed forms to John McCleese or Michelle Gaylord by inner office mail. This process is going to take some time and we will let you know when we are able to match you with residents.

If you have any questions please see John McCleese, Michelle Gaylord, Jeanne McCleese, Angie Rainey or Gloria Grenke.